



Instructions to applicants

Please type or use BLOCK LETTERS when completing this form. Return the completed form to: Orange College Pty Ltd – Level 6, 416–420 Collins Street Melbourne Victoria 3000. Telephone: +61 3 9670 2985 Mobile +61 488 267 496 | Email: info@orange.edu.au | Website: www.orange.edu.au

General Details

Family Name (Surname): _____ Given Name(s): _____
Sex: M F Other, please specify: _____ Student ID: _____
Mobile: _____ Nationality /Citizenship: _____
Email Address: _____
Intake Number: _____ Course: _____

Section 1

I request an extension for payment of the following:
Invoice Number: _____ Amount: _____
Reason: (Please attach any supporting documentation)

Section 2

Acknowledgement
I understand that my application for an extension on fee payment will be processed in accordance with Orange International College's Student Fees and Charges Policy.
Print Name: _____ Signature: _____

Authorisation

Authorisation for Processing for Processing
Action to be taken: Approved Denied Adjusted Amount: \$ _____
Extension Date: _____
Comments:

Print Name: _____ Date Processed: _____
Signed: _____ Position: _____
Amount to be refunded: _____